

**Minutes of the REGULAR MEETING of the Board of Directors  
RIVER ROAD PARK and RECREATION DISTRICT  
1400 Lake Drive, Eugene OR., 97404**

**MEETING DATE: Wednesday, May 17, 2023**

**BOARD MEMBERS PRESENT:** Sharon Purdy, Jim Wienecke, Curt Kendall, Steve Norris, Michael Lambros  
**ABSENT:**  
**STAFF:** Bob Houston, Cindy Wade, Renee Duncan, Micah Cornelius, Kennedy Fung,  
Steve Camerer  
**PUBLIC:** Barbara Butzer

**CALL TO ORDER:**

The regular meeting of River Road Park and Recreation District's Board of Directors was called to order by Board Chairman Jim Wienecke at 6pm.

**ITEM 1 APPROVAL OF THE AGENDA**

Motion to approve the Agenda made by Curt Kendall and seconded by Michael Lambros.

**ITEM 2 CITIZENS COMMENTS**

Barbara Butzer introduced herself and is interested in seeing what was going on at the park.

**ITEM 3 PRESENTATIONS**

**3A.** Bob introduced Micah Cornelius as our new Aquatic Supervisor working under Renee.

**3B. Superintendent's Report:**

Bob compared the last 5 years of our Treasury Report and noted that we are tracking very well and have over \$2 million in the Treasury right now.

Bob also discussed the recreation department's reorganization. Kennedy has been promoted to Administrative Director, Keenan is now in charge of Adult Programming, and we Hired Brian Breedlove to take over our Youth Programming. Thanks to Jim Phillips, he was able to secure 140 fish, donated by Oregon Fish and Wildlife, for our Fishing Derby. That and the Community Breakfast were excellent events with a great turnout.

Renee discussed the One Pass. It is put together by Willamalane and the City of Eugene. Kids are able to use many different facilities throughout the summer and pay one flat rate. We basically get free marketing and a check at the end of the summer without having to put much effort into it.

Cindy has been working on the transition from Paychex to ADP for payroll. Hoping to have it rolled out by the end of the month.

**ITEM 4 CONSENT AGENDA**

**4A.** Motion to approve the Consent Agenda to ratify the April 19, 2023 minutes and April expenditures was made by Michael and seconded by Sharon. Passed.

**ITEM 7 BOARD COMMENTS**

**5A.** Curt would like to call the City/County regarding the speed on Lake Drive. The Board agreed and he will give them a call. Michael suggested that the Park look into adopting part of the river front bikeway to help clean and maintain. It was decided to discuss more at a later time.

**ITEM 8 DATE FOR NEXT BOARD MEETING**

Wednesday, June 21, 2023, at 6pm.

**ITEM 9 ADJOURNMENT:** 6:42 pm

**ITEM 9 Budget Committee Meeting**

The Budget meeting was called to order at 6:56 pm

Present were all five Board members and three new Budget Committee members. Jan Peterson, Peter Ellingson, and Dan Beigh. Absent were Budget Committee members Kelly Stroh, Jessica Siminski, and Matt Dinsmore.

Jan Peterson was elected Budget Committee Chairperson, unanimous. Jan asked several questions of Bob Houston, Budget Officer, regarding several of the projected expenses and line items. He answered questions regarding the 5% raise for salary staff, the decrease in our health insurance costs, projected numbers for next year, replacing aging equipment, and increasing our liability to cover anything that may go wrong.

Steve made a motion to discuss the General Fund Resources category and Michael seconded the motion. Steve noted some changes that had been made to the proposed budget that needed to be corrected. After discussion, there were two motions made. 1.) Page 5: Code 3009 – delete \$15k in “adopted 2022-23” cell – replace with \$0. 2.) Page 6: Insert Code 4029 (Play School) and enter \$15k in the “Adopted 2022-23” cell. This is to accurately reflect what was adopted last year and avoid any potential “misstatements”. Motion to approve was made by Steve and seconded by Sharon. Approved unanimously.

Steve also questioned line 5040 State Investment Interest. Bob is unsure how it is broken out and figures the interest is included in another line item. He will look into contacting the Treasury with specific questions.

Michael brought up improvements to the pool area and Bob suggested the Board call a work session regarding what they think they should spend money on.

Jan asked for a motion to accept the budget as proposed. Steve made the motion and Michael seconded. Approved unanimously.

MINUTES APPROVED ON \_\_\_\_\_, 2023.

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Board Chairman Wienecke

Recorded by Cindy Wade