

**Minutes of the REGULAR MEETING of the Board of Directors  
RIVER ROAD PARK and RECREATION DISTRICT  
1400 Lake Drive, Eugene OR., 97404**

**MEETING DATE: Wednesday, January 18, 2022**

**BOARD MEMBERS PRESENT:** Jim Wienecke, Sharon Purdy, Curt Kendall, Steve Norris, Michael Lambros  
**ABSENT:**  
**STAFF:** Bob Houston, Cindy Wade, Molly Breedlove, Steve Camerer, Kennedy Fung,  
Renee Duncan  
**PUBLIC:** Ryan Postma, Cathy McGrath

**CALL TO ORDER:**

The regular meeting of River Road Park and Recreation District's Board of Directors was called to order by Board Chairman, Jim Wienecke at 6pm.

**ITEM 1 APPROVAL OF THE AGENDA**

Motion to approve the agenda made by Michael Lambros and seconded by Curt Kendall.

**ITEM 2 CITIZENS COMMENTS**

Ryan Postma suggested that the board post the recordings of the meetings on the cloud. His concerns for the swim team were reiterated.

Cathy McGrath has concerns about the audit and the financial operations of the District.

**ITEM 3 PRESENTATIONS**

**Superintendent's Report:**

Bob said that our finances are in a really good place right now and it's time to start looking to the future as a District.

Steve, Kennedy, and Molly spoke about our new reader boards. The monument by the street is great for posting simple things (weather closures, etc.). The wall mount one on our building is capable of doing all kinds of things, from activities happening around the park to advertising. The feedback from our patrons has all been positive. Molly is going to work on some forms for our first public postings, the Luv-a-grams! Jake (not present) is going to check into whether the wall mount board by the pool can also support this new programming.

Bob updated us on the grants we have recently been approved for. We've received a \$25,000 grant from Oregon Buys to redo the Annex parking lot. We've received a \$10,000 grant for Three Rivers to give free access to the pool for Veterans. We will be able to give them 90 minutes, twice a week for exclusive access to the pool, fitness center, hot tubs, and sauna. A \$5,000 grant to purchase kayaks and a kayak trailer was also received from Three Rivers. This will allow us to create and outdoor teen adventure program. There is a \$25,000 grant from USA Swimming that we applied for that would allow us to start an adaptive aquatics program. We should hear about that one in February or March.

Renee reported that the swim meet equipment that has been stored by us at the bus barn will now be housed in a storage shed that all the local swim teams can use. That will clear some space and we are no longer responsible for it.

The new Life Fitness, state-of-the-art treadmill has arrived.

Bob suggested having a work study session to look at our capital needs and priorities.

Steve reported on the light pole that had been hit in our parking lot. It's been ordered but is six months out. We also new have new no parking/no camping signs along the front of the park. This allows us to call the sheriff to come out right away to move along anyone violating the ordinance. He would also like a covered area in what they call the "bone yard" to store things like the new kayak trailer and it would allow him to move things like the mower and tractor out of the shop to free up space in there. It would be a three-sided, roofed area with a cyclone fence in front. Steve also mentioned that

our last remodel was in '98. Some of our systems are getting old and are at risk of breaking down and we should start looking at replacing things like our AC units that have a life expectancy of 20 years and they are now 25 years old.

Kennedy updated us on the 2023 Michael DeRobertis Couples Classic. Last year was our 45<sup>th</sup> year. Kennedy is working on some enhancements. We have a new logo and newer apparel and some hats. Everyone will receive medals and the top three in each division will receive special medals. We also will have a youth run that will happen right before the Couples Classic on the bark trail in the park. They will also receive medals.

Renee reported that Jake attended a Water Safety Instructor training session that allows him to train swim lesson staff to be WSI certified. He is currently training seven staff right now. This allows us to promote that our staff is certified in Water Safety Instruction. He will also be able to train other members of the public who will pay approximately \$200-\$250 for the course.

**ITEM 4 CONSENT AGENDA**

4A. Steve made a motion to add three sentences to the Nov. minutes. Michael seconded the motion. Approved.

**ITEM 5 UNFINISHED BUSINESS**

5A. NA

**ITEM 6 NEW BUSINESS**

6A. Paid Leave Oregon. Bob is suggesting that the board approve that we cover the .06% that the employee is now expected to pay out of each paycheck. Motion was made by Steve to approve that RRPD that we cover this new cost to employees. Michael seconded the motion. Approved.

6B. 2021-22 Audit Discussion. Dawn (from ISLER) is our new accountant. She and Bob explained the audit deficiencies and Dawn reported that it was a "clean audit", meaning that there was nothing in it that was concerning. There was much discussion regarding the audit. Michael moved to allow the Board two weeks to review the audit report before the Superintendent and Board Chair sign the acknowledgement that it has been received. Sharon seconded the motion. Approved.

**ITEM 7 BOARD COMMENTS**

7A. Steve had questions regarding the timeline for the next levy. It is next November.

**ITEM 8 DATE FOR NEXT BOARD MEETING**

Wednesday, February 15<sup>th</sup>, 2023, at 6:00 pm.

**ITEM 9 ADJOURNMENT**

Meeting adjourned at 8:30 pm.

MINUTES APPROVED ON \_\_\_\_\_, 2023.

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Board Chairman Wienecke

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Superintendent Bob Houston

Recorded by Cindy Wade